



Job Posting

Position Title:	Day Camp Director-East Michigan Day Camp Director
Established:	March 30, 2015
Classification:	Full Time, Salaried, Pay Grade 5
Job Location:	Eastern Michigan
Reports To:	Detroit Senior Day Camp Director
Direct Reports:	Resident Staff, Leadership Staff and Counselors
Key Relationships:	Day Camp Directors, Overnight Camp Director, VP for Experience Planning and Integration and Associate VP of People and Organizational Development
HR Contact:	Carmen Dieppa campjob@springhillcamps.com

Position Summary

The Day Camp Director works collaboratively with the day camp team to lead and manage the implementation of the Day Camp programs. They are responsible for training of staff, promotion of the Day Camp program, recruitment and retention of Summer Staff, developing the region with new partnerships as well as maintaining current relationships with churches and ministry partners within the region

Principal Duties and Job Functions

- Responsible for leading and managing the implementation of the Day Camp programs
- Participate in SpringHill's comprehensive recruiting strategy to support SpringHill's growth within region
- Recruit staff at colleges and other partnership opportunities
- Process applicant files, interview, prepare and communicate with summer staff
- Develop and cultivate relationships with new Day Camp partners in the market territory
- Manager and develop existing relationships with host partners and other community outreach programs seeking opportunities to deepen their partnership with SpringHill
- Responsible for staff training, nurture and spiritual health of Summer Staff
- Participate in the development of the overall program and activities innovation across entire organization
- Develop and maintain relationships with campers, youth leaders, parents and other SpringHill supporters
- Competence, understanding and stewardship of team budget
- Responsible for encouraging, facilitating and leading a team of college students in their efforts towards growth as Christian leaders (spiritually, professionally and personally)

Experience and Qualifications Requirements

Knowledge, Skills and Abilities

- Knowledge of and passion for SpringHill's mission and philosophy of ministry
- Bachelor's degree required
- Minimum of three years experience in ministry or related field
- Demonstrated ability in strategic planning, marketing, operations management and leadership of people
- A solid understanding of children and youth ministry programming, principles and their applications
- Excellent interpersonal, written and verbal communication skills are required
- Have a valid driver's license and be able to travel extensively within the region
- Existing knowledge and strong network relationships with churches in the Market region preferred
- Solid understanding of basic children and youth programming principles and their practical applications

Personal and Professional Characteristics

- Strong Christian faith, integrity, morale values and convictions
- Ability to communicate and read clearly and concisely, both orally and in writing
- Problem-solving skills, exercising judgment, and making sound decisions in performing job duties
- Ability to detect unsafe equipment and actions and to take the appropriate corrective action
- Ability to exercise patience and diplomacy in dealing with camp employees, students, guest and the general public while performing investigative tasks
- A self-starter who is highly motivated and able to work unsupervised for extended periods
- Ability to handle restricted and confidential information in a professional manner and always maintain the information as such

Working Conditions and Physical Requirements

- Ability to travel extensively within the region
- Must be able to push, bend, and twist
- Must be able to lift up to 35 lbs, and occasionally 35-100 lbs with assistance
- Good eye-hand coordination

The above statements are intended to describe the general nature, types of work performed and qualifications required of staff members assigned to this position. They are not intended or should be taken as an exhaustive list of and responsibilities, duties, and requirements of personnel so classified. All indicated qualifications, duties and functions are essential job functions for purposes of the Americans with Disabilities Act (ADA).

About SpringHill

SpringHill is a Christian non-denominational organization that exists to present the life-changing message of Jesus Christ to children, teens and young adults and to be His agent of change. We see this fulfilled through our mission, which is to glorify God by creating life-impacting experiences that enable young people to know and grow in their relationship with Jesus Christ.

We are committed to serving families in Evert, Michigan, and Seymour, Indiana at our summer camp locations and in major metropolitan areas including Michigan, Indiana, Ohio, Illinois, Kentucky and Wisconsin at our day camp locations. As we experience growth in our ministry, we are seeking people who can bring experience, knowledge, energy and a passion for Jesus to key roles in reaching kids for Christ.

In addition to the mission, SpringHill holds a number of values that influence the way we think and do ministry. We are about Jesus and his message of grace, hope and love. We are committed to the spiritual and personal growth of children,

teens, and young adults. We possess a passionate commitment to be relevant. This translates into the integration of faith and fun, diversity in programming and a resolve to meet and engage every child at their level of maturity and development. We are committed to only do ministry in the context of personal loving and caring relationships. This is why we expend a great deal of time and energy finding, developing, and retaining people who relate to others in such a manner. We also offer a competitive salary and comprehensive benefit package for our staff to meet their personal needs while serving in vital ministry roles. In addition, we are committed to exceed expectations and provide exceptional experience, service and value to our guests. We are always learning and growing, and as a result of this, change is a part of our fabric.